

Application Form

Lake Macquarie City Council

Environmental Research Grants 2023-2024



Closing date - Monday 15 February 2024

LMCC Project ID
(office use only)

The blue shaded areas of this Application Form MUST be completed and submitted with your research proposal.

Part A - Researcher details

Project Title	
Name of Faculty and/or Institution	
Project Budget Total ex GST	

Main Researcher Contact Details	
Title	
First Name	
Last Name	
Email	
Phone – business	
Address – business mailing	

Project summary (maximum 250 words)

Research Partner 1 Contact Details	
Title	
First Name	
Last Name	
Email	
Phone – business	
Address – business mailing	

Research Partner 2 Contact Details	
Title	
First Name	
Last Name	
Email	
Phone – business	
Address – business mailing	

Supervisor Contact Details	
Title	
First Name	
Last Name	
Email	
Phone – business	
Address – business mailing	

Referee 1 Contact Details	
Title	
First Name	
Last Name	
Email	
Phone - business	

Referee 2 Contact Details	
Title	
First Name	
Last Name	
Email	
Phone - business	

Part B – Project details

Start date	
Completion date	
Location	
Is this project	New Ongoing

Which of the Environmental Research Grant Program Research Priorities does the project contribute to?

Why is the project important?

Who will benefit from the research?

How will sponsors be recognised for their investment in your research?

Are there other organisations involved in the project?

Budget

What is the amount of funding requested?	\$
What is the total cost of the project?	\$
What percentage of the total project budget will the grant be contributing?	%

Please breakdown how you plan to spend the funds. Please attach a written quotation for materials/ services valued over \$1000. Additional budget information may be requested. You can also add in-kind support at \$0

Description of item	Expenditure
1.	\$
2.	\$
3.	\$
4.	\$
5.	\$
6.	\$
7.	\$
8.	\$
9.	\$
10.	\$
Total requested (sum of above)	\$

The total of this section should equal the total grant funds requested

Other contributions

What other financial or in-kind contributions will your organisation make? Does your project have other partners/sponsors? If yes, please specify who, the value, and confirm the status of the funds.

Organisation	Type of contribution	Amount
<i>e.g. University</i>	<i>Supervision of students 20 hrs</i>	\$ 0
<i>e.g. Project Partner</i>	<i>Materials for experimental set-up</i>	\$ 1500
		\$
		\$
		\$
Total (other) contributions		\$

Checklist please ensure you provide the following

Submissions which includes

Aim

Method

Objective

Reason for research

Benefit to Lake Macquarie City

Refer to Information for Researchers package for full details

Itemised budget following budget template (below) excl GST

Project Time Line

Resume attached Main Researcher

Resume attached – if applicable Research Partner 1

Resume attached – if applicable Research Partner 2

Acknowledgment that your research project will be covered by risk and liability insurance. Evidence will be requested if submission successful