

ABORIGINAL CULTURAL HERITAGE ASSESSMENT PROCESS CHECKLIST



This checklist provides a summary of key elements of the Aboriginal Cultural Heritage assessment process. Any person using this document must do so on the basis that, not every scenario and issue can be addressed, and discussion with Council should be undertaken. This document is subject to change without notice.

	Yes	No	
1. Does the proposal include ground disturbance, excavation and/or native vegetation removal?	Go to 2	End here	
2. Is the subject site within 200m of an AHIMS site?	Go to 2a	Go to 3	
a. Will the known AHIMS site/item be impacted ¹ ?	Go to 2b	Go to 3	
b. Has the application been nominated as Integrated Development? [IDA with Heritage NSW under the <i>National Parks Act</i> ?]	ACHA Report required to refer to Heritage NSW. Go to 2c	Go to 2c	
c. Has an ACHA Report been provided	If IDA : Referral to Heritage NSW for GTAs*	If NOT IDA : End here – Condition(s) to be applied	ACHA Report to be provided
*Once GTAs are received – conditions apply accordingly			
3. Is the subject site is affected by the Sensitive Aboriginal Cultural Landscape (SACL) mapping layer under LM LEP 2014?	Go to 4	End here	
4. Is the subject site within 50m from the DP High Water mark?	Go to 6	Go to 5	
5. Is DCP Excluded Development Criteria table applicable?	End here – Condition(s) to be applied	Due Diligence Report Required. Go to 7	
6. Has the site been previously significantly disturbed ² within the proposed footprint?	End here – Condition(s) to be applied	Due Diligence Report Required. Go to 7	
7. Has a Due Diligence Report been provided?	Go to 7a	Due Diligence report to be provided	
a. Is a Cultural Significance Statement included in the report?	Go to 7b	Due Diligence report to be updated to include Cultural significance (consultation required)	
b. Have local Groups been consulted with (and evidence provided)?	End here – Condition(s) to be applied	Referral to Groups for 28 days for comment	
c. Have Comments been received from the Local Groups?	Go to 7d	End here – Condition(s) to be applied	
d. Can comments/concerns be addressed by additional conditions?	End here – Condition(s) to be applied	Comments to be addressed Once addressed – Condition(s) to be applied	

GLOSSARY

ACHA – Aboriginal Cultural Heritage Assessment Report
AHIMS - Aboriginal Heritage Information Management System
DCP Excluded Development Criteria table – Refer to the Development Control Plan, Part 2 to 9, 2.15 or 2.16 – Aboriginal Heritage, Table 4 or 5
DD – Due Diligence Report
DP High Water Mark - The position of the high-water mark as shown on the deposited plan.
GTAs – General Terms of Approval
LM LEP 2014 – Lake Macquarie Local Environmental Plan 2014
IDA – Integrated Development Application (National Parks Act)

NOTES

¹When no impact to AHIMS site is stated, it needs to be substantiated. An Extensive Search of the AHIMS can be undertaken to obtain additional information, such as coordinates and type of sites.

²Substantially disturbed refers to earthworks which required removal of top-soil, slab-on-ground construction, terracing/retaining, etc. E.g. Buildings on piers do not constitute the same level of disturbance as new slab-on-ground construction. Previous disturbance should be substantiated.